



P.O. Box 130, Spirit River, Alberta, T0H 3G0
Phone: 780-864-3998 | Fax: 780-864-3433
www.townofspiritriver.ca

Business Registration Form Schedule B

Dear Business Owner,

**Only the information in red is needed for businesses that are renewing their Business Registration with the Town of Spirit River unless there have been any other changes in the information previously provided.*

The annual registration of your business is due on or before January 1st of each year in accordance with Bylaw No. 907, Section 3, 1. *"No person shall, within the limits of the Town, carry on or be engaged in any business unless (i) the business registration fee.... is paid in full..."*

This Business Registration, as per Bylaw No. 907, Section 3, 4 *"shall terminate on the 31st day of December in the year in which the registration was issued, unless cancelled or forfeited sooner..."*

Please note that all Business Registrations include listing your business on the Town of Spirit River Website. Please inform the Town of Spirit River if you would not like your business listed.

We require the following information for new registrations. Please mail the completed and signed form to the Town Office with your payment of \$25.00. Thank you!

Registered Business Name: _____

Business Owner(s): _____

Business Municipal Address: _____

Business Mailing Address: _____

Business Phone Number: _____ Email: _____

Business Fax Number: _____ Type of Business: _____

Signature of Owner or Agent Representative _____

Thank you for being a vital part of our business community!

Office Use Only:

_____ Business Fee paid on this date _____ and registration.

Certificate mailed out or handed to owner or agent on _____ Signed: _____

Receipt #: _____